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THE QUALIFICATIONS EVALUATION COUNCIL OF ONTARIO

Teachers' Qualifications Evaluation Programme 3

FOREWORD

Certificates granting the right to teach in Ontario have undergone wide changes in the last few decades. With additional certificates available through choice of summer school courses, the complexities of qualifications have increased as teachers responded to the demands of their positions. Concomitant with this development was the introduction of the Ministry of Education's Standards Programme in the area of Elementary School Teachers' Certification, and the establishment in educational jurisdictions and elsewhere, of category definitions so that the extent of a teacher's qualifications could be recognized.

The purpose of the Qualifications Evaluation Council of Ontario is to present an organized, uniform basis on which to evaluate teacher qualifications and to administer the programme objectively.

The members of the Qualifications Evaluation Council of Ontario are teachers appointed by the association or federation to which each belongs. Representation on the Council corresponds proportionately to the respective membership figures of the four constituents. The Evaluation Programme has been approved by these associations or federations and represents their official position with respect to the assessment of teacher qualifications. Changes in the Programme can be made only with their approval.

The Council's Evaluation Programme is conducted by the evaluation staff with the assistance of an Evaluation Committee. This four-member committee is composed of one person from each of the four constituents.

17 READING

CATEGORY A1

1. Interim or Permanent E.S.T. Certificate, Standard 4.
2. Interim H.S.A. Type B Certificate or Permanent H.S.A. Certificate.
3. Basic Ontario teaching certificate with an approved Bachelor's Degree.

CATEGORY A2

1. Category A1 plus Ministry of Education Certificate in Reading Part II.

CATEGORY A3

1. Category A1 plus Ministry of Education Specialist Certificate in Reading plus ONE of :
   a) 2 additional related university or approved related courses
   b) the requirements for Category A2 Academic.

CATEGORY A4

1. Category A3 plus ONE of the following :
   a) 5 additional related university or approved related courses (2nd-class average).
   b) an approved 4-year degree (2nd-class standing).
   c) Advanced Academic Accreditation.

NOTE : Certificates in Reading as referred to in this chart are those established by the Ontario Ministry of Education in 1975.

GLOSSARY

item (1x) : Reading Column, Category A3, item 1 and Category A4, item 1(a)

- Approved courses of the Ministry of Education, Colleges of Applied Arts and Technology and universities, deemed relevant by Q.E.C.O. to the duties of the teacher of Reading. Prior approval should be obtained by submitting course descriptions to Q.E.C.O.

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THE EVALUATION OF TEACHERS' QUALIFICATIONS

A statement of the regulations, procedures
and category definitions of the

QUALIFICATIONS EVALUATION COUNCIL OF ONTARIO

a co-operative project of

L'ASSOCIATION DES ENSEIGNANTS FRANCO-ONTARIENS
THE FEDERATION OF WOMEN TEACHERS' ASSOCIATIONS OF ONTARIO
THE ONTARIO ENGLISH CATHOLIC TEACHERS' ASSOCIATION
THE ONTARIO PUBLIC SCHOOL MEN TEACHERS' FEDERATION

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BASIC CONSIDERATIONS

1. The Qualifications Evaluation Council of Ontario supports the policy that minimum qualifications for teaching in Ontario should be a degree from an accredited university plus successful completion of a year of teacher training undertaken consecutively or concurrently. At the same time it recognizes that thousands of teachers are competently fulfilling their professional duties with less than these qualifications. It recognizes also that Department or Ministry of Education summer and winter courses, as well as education available from tertiary level institutions, enhance a teacher's proficiency. The categories will recognize such accomplishment and assess relative values on the bases of time, content and standard of achievement. Generally speaking, the equivalent of a year's professional and/or academic study represents an advance of one category.

2. In the implementation of this programme, it is the Council's intent that no one now employed as a qualified teacher shall suffer any reduction in current benefits as a result of the implementation of the Q.E.C.O. Evaluation Programme.

3. Subject to Regulation 7, evaluation shall be confined to qualifications irrespective of position and experience and shall be extended, upon application, to any teacher with a Basic Teaching Certificate valid in the Province of Ontario who is a member of one of the four constituent affiliates.

4. The Qualifications Evaluation Council of Ontario will not be concerned with salary. Its prime purpose is to organize the complexities of teachers' qualifications so that all members are assessed with the same impartial standard.

PROCEDURES

Certification is the prerogative of the Ministry of Education, Ontario, and all enquiries about certificates and applications for raising certificates to a higher level or Standard should be directed to:

The Director,
Education Records Branch,
Ministry of Education, Ontario,
Mowat Block, Queen's Park,
Toronto, Ontario,
M7A 1L2

Any teacher who is a holder of a Basic Teaching Certificate, valid in the Province of Ontario as listed on Page 6, and who is a member of one of the four participating affiliates may apply for an evaluation of his or her qualifications. That is done by completing an official application form, obtainable from the

Administrative Co-ordinator,
Qualifications Evaluation Council of Ontario,
Room 226, 1260 Bay Street,
Toronto, Ontario,
M5R 2B5

and submitting the completed form together with university transcripts and other official documents to the same address. A Statement of Evaluation showing the category assigned will be issued to said applicant.

Incomplete application forms or failure to provide complete documentary evidence will make the issuance of a Statement of Evaluation impossible. No evaluation will be done orally or by telephone.

REGULATIONS GOVERNING EVALUATION BY THE QUALIFICATIONS EVALUATION COUNCIL OF ONTARIO

1. A Statement of Evaluation may be issued only when a teacher has obtained a teaching certificate valid in the schools of Ontario and specified in the Q.E.C.O. charts. Regardless of the qualifications a person may hold of an academic or other nature, no evaluation can take place until a basic Ontario teaching certificate has been obtained.

2. It is the responsibility of the individual member to apply for an evaluation or for any change in evaluation after additional qualifications have been achieved.

3. All necessary official documents must be submitted with each application. Incomplete applications or failure to provide substantiating documents will make it impossible to proceed with an evaluation.

4. The Qualifications Evaluation Council of Ontario provides a service for members on the basis of the documentary evidence they produce. It does not engage in certification discussions with the Ministry of Education on behalf of individual teachers.

5. A fundamental principle is that no qualification may receive duplicate recognition.

6. Where a member holds a graduate or post graduate degree, it shall be clearly indicated on the Statement of Evaluation whether or not said degree was used in determining the category designation.

7. The Qualifications Evaluation Council of Ontario does not issue a Statement of Evaluation to those whose authority to teach is a Letter of Permission nor those whose qualification to teach is one of the following:
   Letter of Standing with the force of a Second Class Certificate issued subsequent to August 31, 1971.
   Temporary Certificate as Teacher of French to English-speaking Pupils.
   Temporary Secondary School Certificate.
   Second Class Certificate.

8. The Qualifications Evaluation Council of Ontario will give an official ruling on the acceptability of any course provided full particulars are supplied in writing. Details should be submitted well in advance of the commencement date of the course. No guarantee can be given that a course which has not been given prior approval will receive recognition in the Council's Evaluation Programme. (See Glossary item 12)

9. To be recognized for improved placement Department or Ministry of Education courses (usually of 120 hours minimum duration) shall be in an academic or professional field in which certification is offered.

10. Second Class Standing or Second Class Average, where specified, shall be deemed to mean a B standing as recognized by the granting institution at the time the work was completed.

11. The acceptance of a course or courses by the Qualifications Evaluation Council of Ontario and the assignment of a category does not in any way commit a university to accept such courses for credit, nor does it affect decisions of the Ministry of Education with respect to the teaching certificate issued.

12. Teachers who have studied outside Ontario shall have their qualifications evaluated on a basis no less favourable, but no more favourable, than that applied to teachers prepared within the Province of Ontario. The acceptability for evaluation purposes of all certificates, diplomas, courses and degrees from outside Ontario shall be at the discretion of the Qualifications Evaluation Council of Ontario.

13. Minimum requirements for any category must be fully attained before that category will be assigned to any member.

14. No category assigned under the provisions of Programme 2 or Programme 3 will be reduced because of future revisions or the adoption of new principles of evaluation.

15. Teachers may choose between the two current Q.E.C.O. Programmes (Programme 2 and Programme 3), the one under which they may wish to be evaluated.

16. The Statements and Letters of Evaluation based on the two current Q.E.C.O. Programmes (Programme 2 and Programme 3) will show clearly under which Programme the evaluation has been made.

17. Secondary school teachers who are members of a participating affiliate shall be entitled to evaluation of their qualifications by the Qualifications Evaluation Council of Ontario according to, and in compliance with, the certification policies and charts adopted by their affiliate prior to the inception of QECO. Teachers so evaluated shall receive a QECO Statement of Evaluation and may continue to proceed to higher categories under the certification policies and charts previously adopted by their affiliate, provided they comply with the provisions therein.

18. The extent to which QECO Categories are related to salary scales is entirely a matter for negotiation at the local level. The Qualifications Evaluation Council of Ontario has no authority in the field of salary and the possible salary implications of the evaluation of a member's qualifications must not in any way influence the decisions of the Staff, Committee, or Council.

19. A member who wishes to appeal a decision of the Evaluation Staff may do so to the Evaluation Committee. The member's reasons for so doing must be submitted in writing to the Evaluation Committee prior to its consideration of the appeal.

20. A member who wishes to appeal a decision of the Evaluation Committee may do so to the Qualifications Evaluation Council of Ontario. The member's reasons for so doing must be submitted in writing to the Council prior to its consideration of the appeal. The decision of the Council shall be final.

21. Changes in policies governing evaluation or in the Evaluation Programme, shall be approved by the appropriate authority of the participating affiliates.

22. Any teacher who holds the requirements for Category A3 in two independent specialist charts including a Supervisor's or Specialist Certificate in each shall be placed in Category A4.

Note: For the purpose of this regulation and subject to Regulation 5, any combination of two of the following independent charts will be effective: Academic, Art, Commercial OR Commercial-Vocational, Dramatic Arts, Guidance, Home Economics, Industrial Arts, Library, Music, Physical and Health Education, Primary Education, Religious Education, Special Education, Vocational, and Reading (when applicable).

BASIC ONTARIO TEACHING CERTIFICATES

Elementary-School Teacher's Certificate Standard 1, 2, 3, or 4.

Elementary-School Teacher's Certificate.

Permanent First Class Certificate.

Second Class Certificate. *(See Regulation 7, Page 4)

Kindergarten-Primary Certificate.

Primary School Specialist's Certificate.

Elementary Certificate in Teaching Trainable Retarded Children.

High School Assistant's Certificates.

Vocational Certificates.

Occupational Certificates.

Intermediate Certificate in Home Economics.

Intermediate Certificate in Industrial Arts.

Intermediate Certificate in Vocal or Instrumental Music.

Supervisor's or Specialist Certificate for teaching in a specialized area.

For evaluation purposes the Qualifications Evaluation Council of Ontario will accept a Permanent Letter of Standing as the equivalent of the basic Ontario teaching certificate to which it corresponds.

**Second Class Certificate holders are advised to contact the Registrar's Department, Ministry of Education, for information on upgrading their certificate.*

CATEGORY DEFINITIONS

Category D

This category will be assigned to those teachers who hold the minimum qualifications of successful completion of Ontario Grade 13 and one year of teacher training, or equivalent. Included also are those with less than this minimum whose basic certification restricts their teaching to a specific subject area or to schools for trainable retarded children.

A Category D Statement of Evaluation will be issued to holders of any ONE of:

1. Interim or Permanent Elementary-School Teacher's Certificate, Standard 1.
2. Permanent Elementary-School Teacher's Certificate.
3. Permanent First Class Certificate.
4. Kindergarten-Primary Certificate (1939).
5. Intermediate Vocal or Instrumental Music Certificate, Type A or Type B.
6. Supervisor's Certificate in Vocal Music.
7. Elementary Certificate in Teaching Trainable Retarded Children with ONE of:
   (a) Ryerson Diploma in Pre-School Education.
   (b) Ontario C.A.A.T. Diploma in Early Childhood Education.
   (c) Qualifications under subsection 2, section 9 of Ontario Regulation 346/68.

Category C

This category will be assigned to those teachers who have successfully completed a full year of academic and/or professional study beyond the requirements for Category D, items 1 to 7.

A Category C Statement of Evaluation will be issued to holders of any ONE of:

1. Qualifications for Category D, plus ONE of:
   (a) 5 Ontario Ministry of Education courses or equivalent.
   (b) 5 approved university courses.
   (c) Any combination of 5 courses from (a) and (b) above.
   (d) A.R.C.T., A.T.C.M. Diploma, or equivalent.
   (d) Interim or Permanent Primary School Specialist's Certificate (non-degree).
   (f) Specialist Certificate as Teacher of the Deaf.
   (g) Second Year Normal School (1931-34).
   (h) Specialist Certificate as Teacher of the Blind plus 2 approved university or Ministry of Education courses.
   (i) A.O.C.A. Diploma.
2. Interim or Permanent Elementary-School Teacher's Certificate, Standard 2.
3. Interim or Permanent Elementary-School Teacher's Certificate, Standard 1 plus Intermediate Certificate in Home Economics.
4. Interim or Permanent Elementary-School Teacher's Certificate, Standard 1 plus Supervisor's Certificate in Industrial Arts.
5. Supervisor's or Specialist Certificate in Vocal or Instrumental Music with approved Music Diploma.

Category B

This category includes those who have successfully completed two full years of academic and/or professional study beyond Category D.

A Category B Statement of Evaluation will be issued to holders of any ONE of:

1. Qualifications for Category C plus ONE of:
   (a) 5 Ontario Ministry of Education courses or equivalent.*
   (b) 5 approved university courses.
   (c) Any combination of 5 courses from (a) and (b) above.*
   (d) A.R.C.T., A.T.C.M. Diploma, or equivalent.
   (e) Interim or Permanent Primary School Specialist's Certificate (non-degree).
   (f) Specialist Certificate as Teacher of the Deaf.
   (g) Second Year Normal School (1931-34).
   (h) Specialist Certificate as Teacher of the Blind plus 2 approved university or Ministry of Education courses.
   (i) Intermediate Certificate in Home Economics.
   (j) Supervisor's Certificate in Industrial Arts.
   (k) A.O.C.A. Diploma.
2. Interim or Permanent Elementary-School Teacher's Certificate, Standard 3.
3. Qualification for Category C, 5 plus another Interim or Permanent basic Ontario teaching certificate.
4. Interim or Permanent Elementary-School Teacher's Certificate, Standard 1 with 3-year Ryerson Home Economics course.
5. Interim or Permanent Elementary-School Teacher's Certificate, Standard 1 plus Intermediate Certificate in Industrial Arts.

**Note: If more than 7 Ministry of Education courses are used in attaining Category B, the additional Ministry of Education courses must be beyond the first year or basic level.*

CATEGORIES A1 TO A4

The Evaluation Programme of the Qualifications Evaluation Council of Ontario provides four additional classifications beyond Category B in each of seventeen special subjects or areas. These four classifications have been named Category A1, A2, A3 and A4. Several alternatives are provided in each case, any one of which merits a corresponding Statement of Evaluation for those teachers whose qualifications fulfil the requirements.

Entry to Category A1 normally requires an approved university degree plus one year of teacher training, or equivalent. Alternatives to the degree requirement for Category A1 are provided in the columns for Art, Vocational and Occupational areas. The General Education column provides a wide range of approved qualifications for progress through the four classifications. Columns for teachers with special qualifications in Primary Education and in Religious Education are also provided.

1 Academic

Category A1

1. Interim or Permanent E.S.T. Certificate, Standard 4.
2. Interim H.S.A. Type B Certificate or Permanent H.S.A. Certificate.
3. Basic Ontario teaching certificate with an approved Bachelor's Degree.

Category A2

1. Interim or Permanent basic Ontario teaching certificate with an approved four-year university degree after Grade 13 or equivalent.
2. Interim or Permanent basic Ontario teaching certificate with an approved degree having a concentration of 5 courses or 15 credits (2nd-class average) in a single specified academic subject area or a concentration of 8 courses or 24 credits (2nd-class average) in two specified academic subject areas, 12 credits in each area.
3. Interim or Permanent basic Ontario teaching certificate plus successful completion of the academic requirements for endorsement.
4. Interim or Permanent basic Ontario teaching certificate plus successful completion of the academic requirements for admission to the Type A Certificate course.

Category A3

1. Interim or Permanent basic Ontario teaching certificate with an approved Honour Degree (1st or 2nd-class honours).
2. Interim H.S.A. Type A Certificate or High School Specialist Certificate.
3. Interim or Permanent basic Ontario teaching certificate plus successful completion of the academic requirements for admission to the Type A Certificate course with Advanced Academic Accreditation.
4. Interim or Permanent basic Ontario teaching certificate with Advanced Baccalaureate Credit.

Category A4

1. Category A3 plus 5 additional, approved, related university courses (2nd-class average).
2. Interim or Permanent E.S.T. Standard 4 Certificate with approved Academic requirements exceeding those for admission to a Type A Certificate course and with Advanced Academic Accreditation.
3. Interim H.S.A. Type A Certificate or High School Specialist Certificate with approved Honour Degree (1st or 2nd class honours).
4. Interim H.S.A. Type A Certificate or High School Specialist Certificate with Advanced Academic Accreditation.

Note 1: The academic requirements for admission to the Type A Certificate course may be summarized as follows:

(i) A Bachelor's degree that requires four years of university study, or the equivalent thereof, beyond Grade 13, to a total of at least 60 university credits.

(ii) At least second-class standing in each of one or two specialist fields including, in the case of two specialist fields, at least forty-two university credits with not fewer than eighteen university credits in each of the specialist fields or, in the case of one specialist field, at least twenty-seven university credits.

Note 2: Exceeding is defined to mean an additional full university course at the Honours level with a B standing in the area of specialization. Area of specialization shall mean only those areas in which a Type A Certificate course can be taken. See Ontario Department of Education Memorandum 1970-71: 51.

2 Art

Category A1

1. Interim or Permanent E.S.T. Certificate, Standard 4.
2. Interim H.S.A. Type B or Permanent H.S.A. Certificate.
3. Basic Ontario teaching certificate with approved Bachelor's Degree.
4. Basic Ontario teaching certificate plus A.O.C.A. Diploma (2nd-class standing) plus 10 approved university courses.

Category A2

1. Category A1, 1, 2 or 3 plus Intermediate Art Certificate.
2. Basic Ontario teaching certificate plus A.O.C.A. Diploma (2nd-class standing) plus 15 approved university courses or an approved Bachelor's Degree.

Category A3

1. Category A1, 1, 2 or 3 plus Supervisor's or Specialist Certificate in Art plus 3 courses (2nd-class average) either approved related university or approved Art courses.
2. Category A2 Academic plus Supervisor's or Specialist Certificate in Art.

Category A4

1. Category A3, 1 or 2 plus 5 additional courses (2nd-class average) either approved university or approved Art courses.
2. Basic Ontario teaching certificate plus Supervisor's or Specialist Certificate in Art with approved Honour Degree (1st or 2nd class honours), or with the Advanced Baccalaureate Credit.
3. Basic Ontario teaching certificate plus Supervisor's or Specialist Certificate in Art with Advanced Academic Accreditation.

3 Business Education (Commercial)

Category A1

1. Interim or Permanent E.S.T. Certificate, Standard 4.
2. Interim H.S.A. Type B or Permanent H.S.A. Certificate.
3. Basic Ontario teaching certificate with approved Bachelor's Degree.

Category A2

1. Category A1 plus ONE of:
   (a) Intermediate Part II Certificate in an approved commercial field.
   (b) Approved professional appellation.

Category A3

1. Category A1 with approved 4-year Honour Degree (1st or 2nd-class honours) in an approved commercial or related course.
2. Category A1 with Advanced Baccalaureate Credit in an approved commercial or related field.
3. Category A1 plus Specialist Certificate in one approved commercial field plus Intermediate Part II Certificate in a second approved commercial field.
4. Category A1 plus Specialist Certificate in an approved commercial field plus ONE of:
   (a) 2 additional approved university courses (2nd-class average).
   (b) Requirements for Category A2 Academic.
   (c) Approved professional appellation.

Category A4

1. Category A3, 2 or 3 plus ONE of:
   (a) 5 additional approved university courses (2nd-class average).
   (b) Specialist Certificate in a second approved commercial field plus 2 additional approved university courses (2nd-class average).
   (c) Specialist Certificate in a second and third approved commercial field.
2. Category A1 plus Specialist Certificate in an approved commercial field with approved Honour Degree (1st or 2nd-class honours).
3. Category A1 plus Specialist Certificate in an approved commercial field with Advanced Academic Accreditation.

4 Commercial-Vocational or Vocational (Commercial)

Category A1

1. Interim Vocational Type B (Commercial Subjects — Skills specified) or Permanent Vocational Certificate.

2. Interim Commercial-Vocational Type B (Subjects named) or Permanent Commercial-Vocational Certificate.

Category A2

1. Category A1 plus ONE of:
   (a) 8 approved university courses (pass standing).
   (b) 4 approved university courses (pass standing) and approved professional appellation.
   (c) Approved Institute of Technology 3-year Diploma in commercial subjects (2nd-class standing) plus 3 approved university courses (pass standing).
   (d) Approved Institute of Technology 3-year Diploma in commercial subjects (pass standing) plus 5 approved university courses (pass standing).

Category A3

1. Interim H.S.A. Type B or Permanent H.S.A. Certificate with approved 4-year Honour Degree (1st or 2nd-class honours) in an approved commercial or related field.

2. Category A1 with Advanced Baccalaureate Credit in an approved commercial or related field.

3. Interim H.S.A. Type B or Permanent H.S.A. Certificate plus Specialist Certificate in one approved commercial field plus Intermediate Part II Certificate in a second approved commercial field.

4. Interim H.S.A. Type B or Permanent H.S.A. Certificate plus Specialist Certificate in an approved commercial field plus ONE of:
   (a) 2 additional approved university courses (2nd-class average).
   (b) Requirements for Category A2 Academic.
   (c) Approved professional appellation.

Category A4

1. Category A3, 2 or 3 plus ONE of:
   (a) 5 additional approved university courses (2nd-class average).
   (b) Specialist Certificate in a second approved commercial field plus 2 approved university courses (2nd-class average).
   (c) Specialist Certificates in a second and third approved commercial field.

2. Interim H.S.A. Type B or Permanent H.S.A. Certificate plus Specialist Certificate in an approved commercial field with approved Honour Degree (1st or 2nd-class honours).

3. Interim H.S.A. Type B or Permanent H.S.A. Certificate plus Specialist Certificate in an approved commercial field with Advanced Academic Accreditation.

5 Dramatic Arts

Category A1

1. Interim or Permanent E.S.T. Certificate Standard 4.
2. Interim H.S.A. Type B or Permanent H.S.A. Certificate.
3. Basic Ontario Teaching Certificate with approved Bachelor's Degree.

Category A2

1. Category A1 plus successful completion of the second summer of the sequence leading to the Specialist Certificate in Dramatic Arts.
2. Category A1 plus an Approved Diploma in Speech Arts and Drama, exclusive of university degree.

Category A3

1. Category A1 plus Specialist Certificate in Dramatic Arts plus ONE of:
   (a) 2 university or approved related courses.
   (b) requirements for Category A2 academic.

   Note: At least five approved related courses must be included in the academic studies to this point.

2. Category A1 plus successful completion of the second summer of the sequence leading to the Specialist Certificate in Dramatic Arts with the Advanced Baccalaureate Credit.
3. Category A1 plus successful completion of the second summer of the sequence leading to the Specialist Certificate in Dramatic Arts, with an approved Diploma in Speech Arts and Drama exclusive of university degree.

Category A4

1. Specialist Certificate in Dramatic Arts plus ONE of:
   (a) Category A3 plus 5 approved university or related courses (2nd-class average)
   (b) Category A3 with approved Honour Degree (1st or 2nd-class honours).
   (c) Category A3 with Advanced Academic Accreditation.
   (d) Category A3, 1, with an Approved Diploma in Speech Arts and Drama exclusive of university degree.

6 General Education

Category A1

1. Interim or Permanent E.S.T. Certificate, Standard 4.
2. Interim H.S.A. Type B or Permanent H.S.A. Certificate.
3. Basic Ontario teaching certificate with approved Bachelor's Degree.

Category A2

1. Interim or Permanent basic Ontario teaching certificate with an approved degree having a concentration of 5 courses or 15 credits (2nd-class average) in a single specified academic subject area or a concentration of 8 courses or 24 credits (2nd-class average) in two specified academic subject areas, 12 credits in each area.
2. Basic Ontario teaching certificate with approved Bachelor's Degree (1st or 2nd-class standing).
3. Interim or Permanent basic Ontario teaching certificate with an approved four-year university degree after Grade 13 or equivalent.
4. Interim or Permanent E.S.T. Certificate, Standard 4 plus Primary School Specialist's Certificate.
5. Category A1 plus ONE of:
   (a) 3 additional approved university courses.
   (b) 3 Ministry of Education courses* or equivalent.
   (c) A combination of (a) and (b) to a total of 3 courses.*
   (d) A.R.C.T. or A.T.C.M. Diploma or equivalent (Honours standing).
   (e) Diploma from the Institute of Child Study (2nd-class standing).
   (f) Approved Library Science Degree (2nd-class standing).
   (g) An Ontario Intermediate Certificate.
   (h) A.O.C.A. Diploma (2nd-class standing).

Category A3

1. Category A1, with an approved Honour Degree (1st or 2nd-class honours).•
2. Category A1 with Advanced Baccalaureate Credit.
3. Category A2 plus ONE of:
   (a) 5 additional approved university courses (2nd-class average).#
   (b) 5 Ministry of Education courses * or equivalent.
   (c) A combination of (a) and (b) to a total of 5 courses.#*
   (d) An Ontario Supervisor's or Specialist Certificate plus 2 additional university courses (2nd-class average).
   (e) Approved Library Science Degree (2nd-class standing).
   (f) A.R.C.T. or A.T.C.M. Diploma or equivalent (Honours standing).
   (g) Diploma from the Institute of Child Study (2nd-class standing).
   (h) Approved Bachelor of Physical Education or Bachelor of Physical and Health Education Degree (2nd-class standing).
   (i) A.O.C.A. Diploma (2nd-class standing).

Category A4

1. Category A3, plus ONE of:
   (a) 5 additional approved university courses (2nd-class average).#
   (b) 5 Ministry of Education courses * or equivalent.
   (c) A combination of (a) and (b) to a total of 5 courses.#*
   (d) Approved Library Science Degree (2nd-class standing).
   (e) A.R.C.T. or A.T.C.M. Diploma or equivalent. (Honours standing).
   (f) Diploma from the Institute of Child Study (2nd-class standing).
   (g) Approved B.P.E. or B.P.H.E. Degree (2nd-class standing).
   (h) A.O.C.A. Diploma (2nd-class standing).

2. Category A2 plus an approved Master's Degree in Education plus 2 additional university courses (2nd-class average).#

•Members who qualify for Category A3, Item 1, of the General Education Chart and who wish to proceed to Category A4, shall use the Academic Chart or Category A4, Item 1, of the General Education Chart.

#Must be beyond first year university level.

**Ministry of Education courses may be used to a limit of 10. No more than 5 of said courses may be at the first year or basic level.*

7 Guidance

Category A1

1. Interim or Permanent E.S.T. Certificate, Standard 4.
2. Interim H.S.A. Type B or Permanent H.S.A. Certificate.
3. Basic Ontario teaching certificate with approved Bachelor's Degree.

Category A2

1. Category A1 or other basic Ontario High School teaching certificate plus ONE of:
   (a) Intermediate Certificate in Guidance.
   (b) Part II of the Ontario Ministry of Education courses leading to the Specialist Certificate in Guidance.
   (c) One-half of the course requirements for an approved graduate degree in Guidance and Counselling.

Category A3

1. Category A1 plus Specialist Certificate in Guidance plus ONE of:
   (a) 2 approved related university courses (2nd-class average).
   (b) Requirements for Category A2 Academic.
   (c) Second Specialist or Supervisor's Certificate.
2. Category A1 plus approved graduate degree in Guidance and Counselling (2nd-class standing) with Specialist Certificate in Guidance.

Category A4

1. Category A3 plus 5 additional approved university courses (2nd-class average) including a minimum of 3 related courses.
2. Category A1 plus approved graduate degree in Guidance and Counselling (2nd-class standing) with Specialist Certificate in Guidance plus 2 additional approved university courses (2nd-class average).#
3. Category A1 plus Specialist Certificate in Guidance with approved Honour Degree (1st or 2nd-class honours).
4. Category A1 plus Specialist Certificate in Guidance with Advanced Academic Accreditation.

#Must be beyond first year university level.

Note: Master of Education Degree courses on which the Specialist Certificate in Guidance is based, will be used in the calculation of the Advanced Academic Accreditation.

8 Home Economics

Category A1

1. Interim or Permanent E.S.T. Certificate, Standard 4.
2. Interim H.S.A. Type B or Permanent H.S.A. Certificate.
3. Basic Ontario teaching certificate with approved Bachelor's Degree.
4. Basic Ontario Teaching Certificate with approved 3-year Home Economics Degree.

Category A2

1. Interim or Permanent E.S.T. Certificate, Standard 4 or Interim H.S.A. Type B or Permanent H.S.A. Certificate plus Intermediate Certificate in Home Economics.
2. Interim or Permanent E.S.T. Certificate Standard 4 or Interim H.S.A. Type B or Permanent H.S.A. Certificate with ONE of:
   (a) Approved 3-year Home Economics Degree (2nd-class standing) plus the Intermediate Certificate in Home Economics.
   (b) Concentration of 5 university courses (15 credits) (2nd-class average) in Home Economics.
   (c) Approved 4-year degree in Home Economics.
3. Interim H.S.A. Type B or Permanent H.S.A. Certificate plus successful completion of the academic requirements for admission to the Type A Certificate course in Home Economics.

Category A3

1. Category A2, 1 or 2(a) plus 5 additional approved university courses (2nd-class average).
2. Interim or Permanent E.S.T. Certificate, Standard 4 or Interim H.S.A. Type B or Permanent H.S.A. Certificate with approved 4-year Honour Degree in Home Economics (1st or 2nd-class honours).
3. Interim or Permanent E.S.T. Certificate Standard 4, or Interim H.S.A. Type B or Permanent H.S.A. Certificate with Advanced Baccalaureate Credit in Home Economics.
4. Category A2, 1 plus 3-year Ryerson Home Economics course (2nd-class standing).
5. Interim H.S.A. Type A or Permanent High School Specialist Certificate in Home Economics.

Category A4

1. Category A3, 1 or 4 plus 5 additional approved university courses (2nd-class average).
2. Interim H.S.A. Type A or Permanent High School Specialist Certificate with approved 4-year Honour Degree in Home Economics (1st or 2nd-class honours) or with the Advanced Academic Accreditation.
3. Interim H.S.A. Type A or Permanent High School Specialist Certificate in Home Economics with approved Honour Degree (1st or 2nd-class honours).
4. Interim H.S.A. Type A or Permanent High School Specialist Certificate in Home Economics with Advanced Academic Accreditation.

9 Industrial Arts

Category A1

1. Interim or Permanent E.S.T. Certificate, Standard 4.
2. Interim H.S.A. Type B or Permanent H.S.A. Certificate.
3. Basic Ontario teaching certificate with approved Bachelor's Degree.
4. Specialist Certificate in Industrial Arts.
5. Intermediate Certificate in Industrial Arts plus 5 university courses (pass standing) or approved equivalent courses.*

Category A2

1. Interim or Permanent E.S.T. Certificate, Standard 4 or Interim H.S.A. Type B or Permanent H.S.A. Certificate plus Supervisor's Certificate in Industrial Arts.
2. Specialist Certificate in Industrial Arts plus 2 university courses (pass standing) or approved equivalent courses.*
3. Intermediate Certificate in Industrial Arts plus 10 approved university courses (pass standing) or approved equivalent courses.*

Category A3

1. Interim or Permanent E.S.T. Certificate, Standard 4 or Interim H.S.A. Type B or Permanent H.S.A. Certificate plus Intermediate Certificate in Industrial Arts.
2. Intermediate Certificate in Industrial Arts plus approved university degree.
3. Specialist Certificate in Industrial Arts plus 10 approved university courses (pass standing) or approved equivalent courses.*

Category A4

1. Interim or Permanent E.S.T. Certificate, Standard 4 or Interim H.S.A. Type B or Permanent H.S.A. Certificate plus Specialist Certificate in Industrial Arts.
2. Specialist Certificate in Industrial Arts plus an approved university degree or 15 approved equivalent courses.*

**Beyond Grade 13 level and with 2nd-class average.*

10 Library

Category A1

1. Interim or Permanent E.S.T. Certificate, Standard 4.
2. Interim H.S.A. Type B or Permanent H.S.A. Certificate.
3. Basic Ontario teaching certificate with approved Bachelor's Degree.

Category A2

1. Category A1 plus ONE of:
   (a) Statement of successful completion of Part 1 of the Intermediate Certificate for School Librarians.
   (b) Elementary Certificate for School Librarians plus Learning Materials Certificate (formerly Audio-Visual Methods).
   (c) Certificate as Elementary School Teacher-Librarian (granted prior to 1968).
   (d) Approved Library Science Degree.
   (e) Intermediate Certificate in School Librarianship.

Category A3

1. Category A1 plus the Intermediate Certificate for School Librarians (or the Specialist Certificate in School Librarianship) plus ONE of:
   (a) Requirements for Category A2 academic.
   (b) Two approved related university courses.* (2nd-class average).
2. Category A1 plus the Intermediate Certificate for School Librarians (or the Specialist Certificate in School Librarianship) with an approved Library Science Degree (2nd-class standing).

Category A4

1. Category A3 plus 5 additional approved university courses (2nd-class average).
2. Category A1 plus the Intermediate Certificate for School Librarians (or the Specialist Certificate in School Librarianship) with approved Honour Degree (1st or 2nd-class honours).
3. Category A1 plus the Intermediate Certificate for School Librarians (or the Specialist Certificate in School Librarianship) with Advanced Academic Accreditation.
4. Category A1 plus the Intermediate Certificate for School Librarians (or the Specialist Certificate in School Librarianship) with an approved Master of Library Science Degree.

**The Learning Materials Certificate may be substituted for one related university course.*

11 Music

Category A1

1. Interim or Permanent E.S.T. Certificate, Standard 4.
2. Interim H.S.A. Type B or Permanent H.S.A. Certificate.
3. Basic Ontario teaching certificate with approved Bachelor's Degree.
4. Supervisor's or Specialist Certificate in Vocal or Instrumental Music with approved 3-year Music Degree.

Category A2

1. Interim or Permanent E.S.T. Certificate, Standard 4 or Interim H.S.A. Type B or Permanent H.S.A. Certificate plus ONE of:
   (a) Intermediate Certificate in Vocal or Instrumental Music, Type A or Type B.
   (b) Approved Music Diploma exclusive of university degree.
2. Interim or Permanent E.S.T. Certificate, Standard 4 or Interim H.S.A. Type B or Permanent H.S.A. Certificate with approved 3-year Music Degree (2nd-class standing).
3. Supervisor's or Specialist Certificate in Vocal or Instrumental Music with approved 3-year Music Degree (2nd-class standing).

Category A3

1. Basic Ontario teaching certificate with ONE of:
   (a) Approved 4-year Music Degree (2nd-class standing).
   (b) Approved Honour Degree in Music (1st or 2nd-class honours).
   (c) Approved Honour Degree (1st or 2nd-class honours) plus an Intermediate Certificate in Vocal or Instrumental Music.
   (d) Approved 3-year Music Degree (2nd-class standing) plus a Supervisor's or Specialist Certificate in Vocal or Instrumental Music.
   (e) Intermediate Certificate in Vocal or Instrumental Music with Advanced Baccalaureate Credit.
2. Interim or Permanent E.S.T. Certificate, Standard 4 or Interim H.S.A. Type B or Permanent H.S.A. Certificate plus a Supervisor's or Specialist Certificate in Vocal or Instrumental Music plus ONE of:
   (a) Approved Music Diploma (2nd-class standing).
   (b) 5 additional approved university or approved Music courses (2nd-class average).
3. Interim H.S.A. Type A or Permanent High School Specialist Certificate in Vocal or Instrumental Music.

Category A4

1. Category A3, 1(a), (b) or (c) plus ONE of:
   (a) Interim H.S.A. Type A or Permanent High School Specialist Certificate in Vocal or Instrumental Music.
   (b) Specialist or Supervisor's Certificate in Vocal or Instrumental Music.

2. Category A3, 1(d), (e), 2 or 3 plus ONE of:
   (a) 5 additional approved university or approved Music courses (2nd-class average).
   (b) Approved Music Diploma (2nd-class standing) exclusive of university degree and in excess of Category A3 requirements.

3. Interim H.S.A. Type A, or Permanent High School Specialist Certificate in Vocal or Instrumental Music with Advanced Academic Accreditation.

4. Interim or Permanent E.S.T. Certificate, Standard 4 or Interim H.S.A. Type B, or Permanent H.S.A. Certificate plus Specialist or Supervisor's Certificate in Vocal or Instrumental Music with Advanced Academic Accreditation.

5. Interim or Permanent E.S.T. Certificate, Standard 4 or Interim H.S.A. Type B, or Permanent H.S.A. Certificate plus Specialist or Supervisor's Certificate in Vocal or Instrumental Music with approved Honour Degree (1st or 2nd-class honours).

12 Physical and Health Education

Category A1

1. Interim or Permanent E.S.T. Certificate, Standard 4.
2. Interim H.S.A. Type B or Permanent H.S.A. Certificate.
3. Basic Ontario teaching certificate with approved Bachelor's Degree.

Category A2

1. Category A1 plus ONE of:
   (a) Intermediate Certificate in Physical and Health Education, Type A.
   (b) Part I of the Ontario Ministry of Education course leading to the Intermediate Certificate in Physical and Health Education, Type B.
2. Basic Ontario teaching certificate with ONE of:
   (a) Approved degree in Physical Education (2nd-class standing).
   (b) Approved 4-year degree in Physical Education.

Category A3

1. Category A1 plus Supervisor's or Specialist Certificate in Physical and Health Education plus ONE of:
   (a) 2 approved related university courses (2nd-class average).
   (b) Requirements for Category A2 Academic.
   (c) Second Supervisor's or Specialist Certificate.
2. Interim H.S.A. Type A or Specialist Certificate in Physical and Health Education with approved degree in Physical and Health Education (2nd-class standing).
3. Interim H.S.A. Type A or Specialist Certificate in Physical and Health Education with approved degree plus 3 approved related university courses (2nd-class average).
4. Interim or Permanent E.S.T. Certificate, Standard 4 or Interim H.S.A. Type B, or Permanent H.S.A. Certificate with ONE of:
   (a) Approved 3-year B.A. Degree and approved 1-year Physical Education Degree (2nd-class standing in each).
   (b) Approved 3-year Physical Education Degree and approved 1-year B.A. Degree (2nd-class standing in each).
   (c) 4-year Honour Degree in Physical Education (1st or 2nd-class honours).
   (d) Advanced Baccalaureate Credit in Physical Education.
5. Interim H.S.A. Type A or Specialist Certificate in Physical and Health Education with ONE of:
   (a) Approved 3-year B.A. Degree and approved one-year Physical Education Degree.
   (b) Approved 3-year Physical Education Degree and approved 1-year B.A. Degree.
   (c) Approved 4-year Bachelor of Physical and Health Education Degree.

Category A4

1. Category A3, 1, 2, 3, or 5 plus 5 additional approved university courses (2nd-class average).
2. Category A3, 4(a), (b), (c) or (d) plus ONE of:
   (a) Supervisor's Certificate in Physical and Health Education.
   (b) Interim H.S.A. Type A, or Specialist Certificate in Physical and Health Education.
3. Interim H.S.A. Type A Certificate or Specialist or Supervisor's Certificate in Physical and Health Education with approved Honour Degree (1st or 2nd-class honours).
4. Interim H.S.A. Type A Certificate or Specialist or Supervisor's Certificate in Physical and Health Education with Advanced Academic Accreditation.

13 Primary Education

Category A1

1. Interim or Permanent E.S.T. Certificate, Standard 4.
2. Basic Ontario teaching certificate with approved Bachelor's Degree.
3. Interim or Permanent Primary School Specialist's Certificate (1-year, B.A. or equivalent degree required).

Category A2

1. Category A1, 1 or 2 plus ONE of:
   (a) Primary Methods Part 1 and Part 2 in the sequence leading to the Supervisor's Certificate in Primary Education.
   (b) Primary School Specialist's Certificate (2 years of teacher training).
2. Category A1 plus Diploma from the Institute of Child Study (2nd-class standing).
3. Category A1 with approved 4-year university degree.
4. Interim or Permanent Primary School Specialist's Certificate with the requirements for Category A2 Academic.

Category A3

1. Interim or Permanent E.S.T. Certificate, Standard 4 with an approved degree that meets the requirements for Category A2 Academic plus ONE of:
   (a) Primary School Specialist's Certificate (2 years of teacher training).
   (b) Diploma from the Institute of Child Study (1-year, 2nd-class standing).
   (c) Supervisor's Certificate in Primary Education.
2. Interim or Permanent Primary School Specialist's Certificate (1-year) with an approved university degree that meets the requirements for Category A2 Academic plus the Diploma from the Institute of Child Study (1-year, 2nd-class standing).
3. Category A1 plus Diploma from the Institute of Child Study (2-year, 2nd-class standing).
4. Category A1 plus TWO of:
   (a) Primary School Specialist's Certificate (2 years of teacher training).
   (b) Diploma from the Institute of Child Study (1-year, 2nd-class standing).
   (c) Supervisor's Certificate in Primary Education plus 2 approved related courses.
   (d) A second Supervisor's or Specialist Certificate.
5. Interim or Permanent Primary School Specialist's Certificate (1-year) with approved Honour Degree (1st or 2nd-class honours).
6. Interim or Permanent Primary School Specialist's Certificate (1-year) with Advanced Baccalaureate Credit.

Category A4

1. Category A3 plus ONE of:
   (a) 5 additional approved university courses (2nd-class average).
   (b) Second Specialist or Supervisor's Certificate plus 2 approved university courses (2nd-class standing).
   (c) Diploma from the Institute of Child Study (1-year, 2nd-class standing).
   (d) Primary School Specialist's Certificate.

2. Interim or Permanent E.S.T. Certificate, Standard 4 with approved Honour Degree (1st or 2nd-class honours) plus ONE of:
   (a) Primary School Specialist's Certificate.
   (b) Diploma from the Institute of Child Study (1-year, 2nd-class standing).

3. Qualifications for Category A2 Academic or Category A2, 1 or 3 above, plus the Diploma from the Institute of Child Study (2-year, 2nd-class standing).

4. Category A3, 1 with the Advanced Academic Accreditation.

14 Reading

The Ministry of Education has recently announced a sequence of courses leading to a specialist certificate in reading. Q.E.C.O. proposes to develop a chart for Reading, and reserves the right to include such a chart for use with Programme 3 as soon as practicable.

15 Religious Education

Category A1

1. Interim or Permanent E.S.T. Certificate, Standard 4.
2. Interim H.S.A. Type B or Permanent H.S.A. Certificate.
3. Basic Ontario Teaching Certificate with approved Bachelor's Degree.

Category A2

1. Interim or Permanent Basic Ontario teaching certificate with an approved degree having a concentration of 5 courses or 15 credits (2nd-class average) in Religious Studies, or a concentration of 8 courses or 24 credits (2nd-class average) in two specified academic subject areas, one of which must be Religious Studies, 4 courses or 12 credits in each area.
2. Category A1 plus ONE of:
   (a) 5 additional approved university courses in Religious Studies (2nd-class average).
   (b) An Intermediate Certificate in Religious Education.
   (c) Diploma from Divine Word Centre.
3. Category A1 with a 4-year degree in Religious Studies after Grade 13 or equivalent.

Category A3

1. Category A2 plus ONE of:
   (a) 5 approved university courses (2nd-class average) in Religious Studies.
   (b) Diploma from Divine Word Centre.
2. Category A1 plus Specialist Certificate in Religious Education plus 2 approved related courses (2nd-class average).
3. Category A1 with an approved Honour Degree (1st or 2nd-class honours) in Religious Studies.

Category A4

1. Category A3 plus ONE of:
   (a) 5 approved related courses (2nd-class average).
   (b) A Diploma from Divine Word Centre.
2. Specialist Certificate in Religious Education plus ONE of:
   (a) Category A3 with an approved Honour Degree *or* with Advanced Academic Accreditation.
   (b) Category A3 with a Diploma from Divine Word Centre.

Note: Courses in Religious Studies or other related areas will be approved only if they are acceptable to the Affiliate to which the member belongs.

16 Special Education and Occupational (General Subjects)

Category A1

1. Interim or Permanent E.S.T. Certificate, Standard 4.
2. Interim H.S.A. Type B or Permanent H.S.A. Certificate.
3. Basic Ontario teaching certificate with approved Bachelor's Degree.
4. Interim Occupational Type B (General Subjects) or Permanent Occupational Certificate.

Category A2

1. Category A1, 2 or 3 plus ONE of:
   (a) Intermediate Certificate in Special Education.
   (b) Intermediate Certificate in Teaching Trainable Retarded Children.
2. Category A1, 4 plus 8 approved university courses.

Category A3

1. Category A1, 1, 2 or 3, plus ONE of:
   (a) Specialist Certificate in Special Education plus 2 approved university courses (2nd-class average).
   (b) Specialist Certificate as Teacher of the Deaf.
   (c) Specialist Certificate as teacher of the Blind plus 2 approved university courses (2nd-class average).
   (d) Intermediate Certificate in Teaching Trainable Retarded Children plus 3 approved university courses (2nd-class average).
2. Category A1, 1, 2 or 3 plus TWO of:
   (a) Specialist Certificate in Special Education.
   (b) Specialist Certificate as Teacher of the Blind.
   (c) Intermediate Certificate in Teaching Trainable Retarded Children plus 1 approved university course (2nd-class standing).
3. Category A2 Academic plus ONE of:
   (a) Specialist Certificate in Special Education.
   (b) Specialist Certificate as Teacher of the Blind.
   (c) Intermediate Certificate in Teaching Trainable Retarded Children plus 1 approved university course (2nd-class standing).
4. Permanent H.S.A. Certificate plus Interim Occupational, Type A (General Subjects) or Permanent Occupational Specialist Certificate plus ONE of:
   (a) 2 additional approved university courses (2nd-class average).
   (b) Requirements for Category A2 Academic.

Category A4

1. Category A3 plus 5 additional approved university courses (2nd-class average).

2. Interim or Permanent E.S.T. Certificate, Standard 4 or Interim H.S.A. Type B or Permanent H.S.A. Certificate with approved Honour Degree (1st or 2nd-class honours) plus ONE of:
   (a) Specialist Certificate in Special Education.
   (b) Specialist Certificate as Teacher of the Deaf.
   (c) Specialist Certificate as Teacher of the Blind.
   (d) Intermediate Certificate in Teaching Trainable Retarded Children plus 1 approved university course (2nd-class standing).
   (e) Interim Occupational, Type A (General Subjects) or Occupational Specialist Certificate.

3. Interim or Permanent E.S.T. Certificate, Standard 4 or Interim H.S.A. Type B or Permanent H.S.A. Certificate with Advanced Baccalaureate Credit plus ONE of:
   (a) Specialist Certificate in Special Education.
   (b) Specialist Certificate as Teacher of the Deaf.
   (c) Specialist Certificate as Teacher of the Blind.
   (d) Intermediate Certificate in Teaching Trainable Retarded Children plus 1 approved university course (2nd-class standing).
   (e) Interim Occupational, Type A (General Subjects) or Occupational Specialist Certificate.

4. Category A3 with the Advanced Academic Accreditation.

17 Vocational (Art or Technical) and Occupational (Practical Subjects)

Category A1

1. Interim Vocational Type B or Permanent Vocational Certificate.
2. Interim Occupational Type B (Practical Subjects) or Permanent Occupational Certificate.

Category A2

1. Category A1 plus ONE of:
   (a) 5 approved university courses (pass standing) or approved equivalent courses.*
   (b) Approved 3-year C.A.A.T., Institute of Technology or Art Diploma (2nd-class standing).
   (c) Approved 3-year C.A.A.T., Institute of Technology or Art Diploma (pass standing) plus 2 approved university courses (pass standing) or approved equivalent courses.*
   (d) Requirements for Secondary School Honour Graduation Diploma.
   (e) Combination of approved courses equivalent to (d) including at least one Grade 13 or university course in English or Français (pass standing).

Category A3

1. Interim Vocational Type A or Vocational Specialist Certificate, or Interim Occupational Type A (Practical Subjects) or Occupational Specialist Certificate plus ONE of:
   (a) Category A2, 1(a), (d) or (e), plus 4 approved university courses (pass standing) or approved equivalent courses.*
   (b) Category A2, 1(b) or (c) plus 2 approved university courses (pass standing) or approved equivalent courses.*
2. Category A1 plus ONE of:
   (a) Approved university degree.
   (b) Approved equivalent professional appellation.

Category A4

1. Category A3, 1(a) or (b) plus 5 additional, approved university courses (pass standing) or approved equivalent courses.*
2. Category A3, 2(a) or (b) plus ONE of:
   (a) Interim Vocational Type A or Vocational Specialist Certificate.
   (b) Interim Occupational Type A (Practical Subjects) or Occupational Specialist Certificate.

**Beyond Grade 13 level and with 2nd-class average. See Glossary Item 12 (c) (iii).*

GLOSSARY

1. **Accredited University.** A degree granting institution recognized as an accredited university by the Association of Universities and Colleges of Canada.

2. **Advanced Academic Accreditation.** University transcript or transcripts listing degree credit courses beyond Grade 13, including at least 60 credits or 20 full courses of which 45 credits or 15 full courses shall average second class standing or 66%, whichever is higher. A concentration of 15 credits in a single specified academic subject area or 24 credits in two specified academic subject areas, 12 credits in each area (second class average) shall be included in the 45 credits (second class average).
Approved education courses taken beyond the university degree and not leading to basic teacher certificates may be counted at the appropriate credit value assigned by Q.E.C.O. in calculating the Advanced Academic Accreditation.

3. **Advanced Baccalaureate Credit.** Four years of university study beyond Grade 13, or equivalent, to a total of at least 20 full courses in which the candidate has fulfilled the requirements of Advanced Academic Accreditation and obtained in this degree program an overall average of at least second class in one or two specified academic subject areas. A minimum of nine full courses constitutes an acceptable concentration in the case of one specified academic subject area and a minimum of 14 full courses, with not fewer than 6 full courses in either of the two subject areas, constitutes an acceptable double concentration in the case of two specified academic subject areas.

4. **A.O.C.A.** Associate of the Ontario College of Art.

5. **A.R.C.T.** Associate of the Royal Conservatory of Toronto.

6. **A.T.C.M.** Associate of the Toronto Conservatory of Music.

7. **B.L.S.** Bachelor of Library Science

8. **B.P.E.** Bachelor of Physical Education.

9. **B.P.H.E.** Bachelor of Physical and Health Education.

10. **Category.** A position in the Q.E.C.O.'s seven-level scale of definitions based upon qualifications available to Ontario teachers

11. **Certificates.** Granted by the Ontario Ministry of Education according to the requirements as laid down from time to time by the Ministry. In addition to basic teaching certificates, there are certificates in various special areas of study.

(a) Elementary Certificate — Usually the first certificate in a special subject field. Generally a prerequisite for admission to an Intermediate Certificate course.

(b) Elementary-School Teacher's Certificate — A teaching certificate issued to Ontario school teachers prior to 1963.

(c) E.S.T. 1 — Elementary-School Teacher's Certificate, Standard 1 — issued after Ontario Grade 13, or equivalent and one year of teacher education.

(d) E.S.T. 2 — Elementary-School Teacher's Certificate, Standard 2 — issued to a teacher who in addition to holding, or being eligible to receive, the Standard 1 Certificate, has credit in five university subjects beyond the Grade 13 level from an accredited university, for each of which he may substitute the successful completion of a five-week Departmental summer session or equivalent Departmental winter session.

(e) E.S.T. 3 — Elementary-School Teacher's Certificate, Standard 3 — issued to a teacher who in addition to holding or being eligible to receive a Standard 1 Certificate, has credit in ten university courses beyond the Grade 13 level from an accredited university, for each of which, to a maximum of five, he may substitute successful completion of a five-week Departmental summer session or an equivalent Departmental winter session.

(f) E.S.T. 4 — Elementary School Teacher's Certificate, Standard 4 — issued to a teacher who, in addition to holding or being eligible to receive the Standard 1 Certificate, holds a Bachelor of Arts degree from an Ontario university or a degree the Minister deems equivalent thereto for this purpose.

(g) First Class Certificate — A teaching certificate valid in the elementary schools of Ontario (Gr. 1-10), not issued since 1957.

(h) H.S.A. Type B — High School Assistant's Certificate, Type B — The interim certificate issued to a teacher who holds an approved university degree (45 credits beyond Grade 13) and who has completed the teacher training requirements for secondary school teachers.

(i) H.S.A. — High School Assistant's Certificate — the permanent form of the H.S.A. Type B Certificate.

(j) H.S.A. Type A — High School Assistant's Certificate, Type A — The interim certificate issued to a teacher who has qualified for and successfully completed the Type A Certificate course.

(k) High School Specialist Certificate — The permanent certificate issued to a teacher who applies to the Ministry of Education, Ontario after two years of successful teaching on an Interim H.S.A. Type A, Certificate.

(l) Interim and Permanent Certificates — All basic teaching certificates issued by the Ministry of Education, Ontario are initially issued as Interim Certificates valid for five years and may be made permanent after two years of successful teaching in Ontario as confirmed by the appropriate official of the Ministry of Education.

(m) Intermediate Certificate — The certificate issued after successful completion of a sequence of courses leading to the Intermediate Certificate in a special subject field.

(n) Primary School Specialist's Certificate — A certificate qualifying the holder to teach Kindergarten, Grades 1 and 2 in an Ontario elementary school.

(o) Second Class Certificate — A teaching certificate valid in the elementary schools of Ontario (Gr. 1-10) not issued since 1953 except to teachers from outside Ontario who have been granted a Letter of Standing equivalent to this certificate, and since 1966 in Ottawa and 1967 in Sudbury to teachers for schools where both French and English are the languages of instruction.

(p) Specialist Certificate — issued in a special subject such as Art, Guidance, Music, Physical Education, Special Education, etc., after additional course(s) subsequent to the Intermediate Certificate.

(q) Supervisor's Certificate — issued in a special subject field such as Art, Music, Physical Education, Primary Education, etc. usually after additional course(s) subsequent to the Intermediate Certificate.

Note: Details of requirements for all certificates and information regarding application for change of certificates may be obtained from employing Boards of Education or from

The Director,
Education Records Branch,
Ministry of Education, Ontario,
Mowat Block, Queen's Park,
Toronto, Ontario. M7A 1L2

12. **Courses** — See Regulation 8

(a) Approved courses — where the term "approved" is used, the Q.E.C.O. reserves the right to decide on the acceptability of such courses. Courses beyond Grade 13 level and prescribed in the calendars of accredited universities at either the undergraduate or graduate level will generally be recognized. If in doubt, teachers should request an official ruling from Q.E.C.O. well in advance of undertaking said course. Full particulars and calendar reference, if applicable, must be provided in writing.

(b) Department of Education courses — Courses administered and/or approved by the Ontario Department of Education, recognized for raising a certificate to a higher standard or for progress from one category to the next. Since May of 1972 these have been referred to as Ministry of Education courses.

(c) Equivalent courses —

(i) Equivalent courses referred to in the Category C and Category B columns must provide an acceptable comparison with Department of Education courses available to qualified teachers in Ontario with respect to entrance requirements, course content, course duration, evidence of successful completion and absence of duplication of previous work.

(ii) Equivalent courses referred to in Category A2, item 1(e) of the Vocational (Art or Technical) and Occupational (Practical Subjects) chart are Grade 13 or A.T.E.C. courses leading to the Grade 1 Certificate and approved by Q.E.C.O.

(iii) Equivalent courses specified as beyond Grade 13 level in the Industrial Arts and Vocational (Art or Technical) and Occupational (Practical Subjects) charts may include approved technological courses, A.T.E.C. courses required for the Grade II and Grade III Certificates, successful completion of examinations toward the P.Eng. appellation, and C.A.A.T. courses which are deemed to be beyond the Secondary School Honour Graduation Diploma level and of a minimum of 90 hours duration for full credit or 45 hours for half credit. Other courses may be evaluated according to the above criteria. These courses should be submitted to Q.E.C.O. for approval before a teacher proceeds with such a course.

(d) Related Courses — Related courses referred to in the Academic, Art, Dramatic Arts, Guidance, Library, Music, Physical Education, Primary Education, and Religious Education columns of the Q.E.C.O. Evaluation Programme need not be Honour

courses and need not be in the actual subject of specialization but must be related to that subject.

(i) Academic Column, Category A4, items 1 and 2
— further university courses in the major or minor subjects of the specialist field, either at the undergraduate or postgraduate level, or
— courses prescribed in the calendars of recognized Ontario universities in the Honour course or Honour programme in the major subject(s) of the specialist field.

(ii) Art Column, Category A3, item 1
— courses offered by the Department of Fine Arts of recognized institutions, or
— courses offered by the other departments of recognized institutions in Aesthetics, Art and Archaeology, Art History, Fine Art, and courses of a general survey nature in Anthropology and Philosophy.

(iii) Dramatic Arts, Category A3, item 1(a); Category A4, item 1(a)
— courses offered by university departments in the fields of Art, Drama, English, History, Music, Philosophy, Psychology, Sociology, Physical and Health Education (courses in Dance only) and Industrial Arts (courses in Design only), or
— courses in Drama, Dance, Photography, Film-making, Television and Radio Production
(a) which are at least 60 hours in length and at least four to six weeks in duration
(b) which are predominantly of a practical and studio type nature
(c) which are offered by a recognized educational institution such as (i) a university, (ii) a College of Applied Arts and Technology, or (iii) a polytechnical institute.

(iv) Guidance Column, Category A3, item 1;
Category A4, item 1.
— courses offered by Departments such as, Applied Psychology, Computer Applications, Educational Planning, Measurement and Evaluation, and Sociology in Education, in Faculties of Education of recognized universities, or
— courses offered by recognized universities in the fields of Anthropology, Economics, Psychology, Sociology and Statistics.

(v) Library Column, Category A3, item 1(a) and (b)
— courses offered by the Schools or Departments of Library Science of recognized universities, or
— courses of a general survey nature may be approved but must be submitted to the Q.E.C.O. for their consideration.

(vi) Music, Category A3, item 2(b); Category A4, item 2(a)
— courses offered by Schools or Departments of Music in recognized universities, or
— courses offered by the Ministry of Education.

(vii) Physical Education Column, Category A3, items 1(a) and 3
— courses offered by the Schools or Departments of Physical and Health Education of recognized universities, or
— courses offered by other departments of recognized universities in Anatomy, Anthropology, Aesthetics, Biochemistry, Biophysics, Dietetics, Ecology, Ethics, Geography (Cultural and General), Logic, Physiology, Psychology, Statistics, Sociology and Vertebrate Zoology.

(viii) Primary Education, Category A3, item 4(c)
— Approved courses of the Ministry of Education, Colleges of Applied Arts and Technology and universities deemed relevant by Q.E.C.O. to the duties of the Primary teacher. Prior approval should be obtained by submitting course descriptions to Q.E.C.O.

(ix) Religious Education Column, Category A4, item 1.
— courses offered by the Schools or Departments of Religion, Religious Studies or Theology of recognized institutions, or
— courses offered by recognized universities in the fields of Anthropology, Philosophy, Sociology and Psychology.

(e) University courses — Courses taken at an accredited university beyond the Grade 13 level, recognized for credit towards the attainment of an approved degree by an Ontario university. A full university course normally consists of three lecture hours per week, or equivalent, throughout the academic year.

(f) Courses in Education listed on University transcripts may be given appropriate credit for the purpose of upgrading on the Certification Charts provided those courses are not used toward obtaining the basic teaching certificate.

(g) **Master's Degree in Education: Courses** — Q.E.C.O. considers an approved Master's Degree in Education to have the credit value of eight(8) full university courses. Teachers who submit for credit, courses taken in partial fulfillment of an approved Master's Degree in Education, may be requested to submit an official statement

from the university outlining the total requirements for their individual degree programme.
Courses completed in partial fulfillment of an approved Master's Degree in Education will be credited on a pro-rated basis as the appropriate fraction of eight(8) full university courses.

13. **Credit.** A university credit refers to a unit of instruction consisting of one lecture hour per week throughout the entire academic year, or equivalent. A full university course is normally a three-credit course.
A credit should not be confused with a "semester hour" or a "unit", both of which refer to one lecture hour per week for one term only.

14. **Department of Education.** The Department of Education of the Government of the Province of Ontario is the governing body of public education in the province. Since May 1972 it has been renamed Ministry of Education, Ontario.

15. **Diploma.** A statement, usually from a tertiary level institution, to recognize advanced study in a special subject area but not resulting in a degree. Q.E.C.O. will assess the acceptability of diplomas not named in the category definitions.

16. **Equivalent Degree.** A degree accepted for standing by an accredited Ontario university or an Ontario teacher training college.

17. **Evaluation Committee.** A committee composed of one member from each participating affiliate for the purpose of implementing the policies and procedures of the Evaluation Programme.

18. **Evaluation Council.** A council established by four affiliates of the Ontario Teachers' Federation to recommend policies and procedures governing the evaluation of members' qualifications.

19. **Honour Degree.** A degree, granted by an accredited university, normally after four years of study, recognized as being superior to a general degree, not only in terms of the number of courses involved and the standing obtained, but also in terms of the calibre and concentration of the courses required.

20. **Letter of Evaluation.** A letter showing categorization which may be provided by Q.E.C.O. to teachers who hold a valid Ontario Letter of Standing or a Temporary Secondary School Certificate.

21. **Letter of Permission.** A document by which the Ministry of Education, Ontario may grant permission to a school board to engage an unqualified person as a teacher where it is not possible to obtain the services of a qualified teacher. It is valid for not more than one year from the date of issue.

22. **Letter of Standing.** A document granting authority to teach in Ontario which the Minister of Education may issue to persons whose academic and professional studies for teaching were completed outside Ontario.

23. **Letter of Standing (Renewable).** A document issued to a teacher who has had at least three years of teacher training outside Ontario, in one of the special subjects such as Art or Home Economics, but not in the general subjects. May be renewed from year to year upon the recommendation of the appropriate official of the Ministry of Education and may eventually become a Permanent Letter of Standing for the special subject concerned.

24. **Minister.** The Minister of Education for Ontario.

25. **M.L.S.** Master of Library Science.

26. **Mus. Bac.** Bachelor of Music.

27. **Professional Appellation.** This refers to designations awarded by certain professional associations. For example:

    A.C.I.S. Associate of the Chartered Institute of Secretaries.
    C.A. Chartered Accountant.
    P.Eng. Professional Engineer.
    R.I.A. Registered Industrial Accountant.

28. **Second Class Standing or Second Class Average** in Q.E.C.O. evaluation procedures means a B standing as recognized by the granting institution at the time the work was completed.

29. **Statement of Evaluation.** A document issued by the Qualifications Evaluation Council of Ontario to confirm that a member's qualifications have been officially evaluated and assigned one of seven categories in accordance with the Q.E.C.O. Evaluation Programme.

30. **Specified Academic Subject Area(s).** Q.E.C.O. recognizes specified academic subject areas as those in which H.S.A. Type A Certificates are issued by the Ministry of Education or in which Honour Degrees or degrees in Theology are granted by an Ontario accredited university. Information concerning the requirements for endorsement and Type A Certification can be obtained from Ontario Ministry of Education publications and from the Committee on Advanced Standing at an Ontario College of Education.

31. **Transcript.** A transcript is an official document containing a student's complete record of studies undertaken at a university. This document bears an official signature, the seal of the university, and is issued by the Registrar's office of the university.

32. **University Degree.**

(a) General Degree: normally three years of university work beyond Grade 13.

(b) Four-year Degree: four years of university work beyond Grade 13, but not an Honour Degree.

(c) Honour Degree: See Glossary item 19.

(d) Master's Degree: normally at least one academic year of postgraduate university work beyond an Honour Degree.

(e) Master's Degree in Education: normally at least one and one-third academic years of postgraduate university work beyond the baccalaureate degree, teacher training and certification, and successful teaching experience. (See Glossary item 12(g)).

Additional copies of this booklet may be obtained at a cost of 50¢ each from Q.E.C.O., 1260 Bay Street, Room 226, Toronto M5R 2B5.